

Louis Latzer Memorial Public Library Board of Trustees

The meeting of the Louis Latzer Memorial Public Library Board of Trustees was called to order by Sharon Rinderer on Tuesday, April 20, 2021, at 5:03 p.m.

Roll Call showed the following members were present:

Nancy Genteman
Marshall Rinderer
Sharon Rinderer
Bill Wagner
Joshua Short
William Piper
Joyce Zerban
Louis Latzer
Angela Kim; Library Director
Absent member(s):
Justin McLaughlin

The minutes of March 16, 2021 were reviewed. Joyce Zerban moved and Bill Wagner seconded the motion to approve the minutes as corrected. All voted yes. Motion carried.

The balances were reviewed on the cash flow summary sheets for March. Angela provided an explanation of the Cash Flow Summary sheet and clarified that the balances, income and expenses are taken from the bank statements. Bill Wagner suggested notating those items that have not cleared on the account summary reports. Bill Wagner moved and Josh Short seconded the motion to accept the Treasurer's report. All voted yes. Motion carried.

Bills for March were presented for payment. Josh Short moved and Nancy Genteman seconded the motion to pay all bills presented for payment. All voted yes on roll call. Motion carried.

Director Angela Kim gave the Librarian's Report

- The duct cleaning has been completed.
- The Children's electric fireplace has been installed and the prep work for the main fireplace is completed. The chimney has also been cleaned/swept.
- American Red Cross Blood Drive: April 6. We had a successful first blood drive with around 40 participants. We have another one scheduled.
- Summer Reading Programs: Angela has requested the use of the Square for a couple of our programs. Donna Plocher is working hard to find creative ways to keep everyone socially distanced. She is also doing a lot of outreach by going to several local daycares and providing story times to them.
- Stained Glass: Angela arranged for the stained glass to be picked up from storage and it was dropped off at Preston Art Glass in St. Louis for restoration & repair. The original arched piece is 142 inches tall by 25 inches wide. With a ceiling height of only 121 inches, the lower 20 inches or so will be cut off. That section has the most broken pieces. The estimate for the

restoration is \$1,800. A huge thanks to Bill Piper for donating the piece that came out of the church that used to be in our parking lot. It has been in storage since 1999. It is beautiful!

- Art Gallery: Our first ever art gallery installation is provided by the Highland High School AP Art students. Angela is working with the Highland Arts Council for future exhibits and art related programs & projects.
- Plumbing: Essenpries Plumbing has removed another piece of cast iron drain pipe in the ceiling that carries water off the roof. It has been leaking.

Old Business:

- Live & Learn Construction Grant: The entire upstairs flooring has been completed. Most of the painting is also finished. The areas left for completion are the rear entrance/stairwell millwork, flooring, & railing as well as some trim work and the installation of the stained-glass piece that came out of the church that used to be where our parking lot is. Bill Piper has had the piece in storage since 1999 and generously has donated it. The piece will be restored.
- Covid-19: We opened to the public April 19th. We are still recommending social distancing, masks, and limited number of patrons at one time. Story hours will be socially distance as well. Everyone has been extremely positive regarding the renovations.

New Business

- Non-Resident Cards for Juveniles: Angela brought to the board a fairly new law that requires libraries who participate in the selling of non-resident cards to provide free cards to children outside of city limits who meet certain income guidelines. Angela will meet with the school administration and work out the details of complying with this law. It does not apply to homeschooled students.
- Highlandopoly: The Chamber of Commerce is selling monopoly board games specific to Highland. The board agreed to the purchase of a yellow square for \$250. Several board members offered to contribute to the cost of covering this.
- Google Mapping: This service involves the taking of panoramic photos that are put into a video tour of building interiors similar to Google Maps. The link is provided for the purchaser to push out on social media, put on their website, etc. A motion was made to purchase the service (around \$1,500) by Joyce Zerban and Bill Wagner seconded. All voted yes on roll call. Motion carried. Angela was directed to approach the City and see if Hotel Motel Taxes could be utilized for this project.

Other Business:

A motion to adjourn was made by Josh Short and Bill Wagner seconded the motion. All voted yes. Motion carried.

The next meeting will be held May 18, 2021, at 5:00 pm.

Respectfully Submitted,

Angela Kim, MLS
Library Director